



Lowell Area Historical Museum

Christmas Through Lowell

Room Use Agreement

Name of Responsible Person: _____

Business name if applicable _____

Address: _____

Telephone: _____

Home

Work

Cell

Email _____

Description of Items to be sold:

Any other information about your space to include in advertising

Check room (s) you would like to use:

Early History Room _____ Industry/Retailing Room _____ Showboat Room _(reserved)_____

Changing Gallery Interior Room _____ Changing Gallery Main Room _____(reserved)_____

Parlor _____ Dining Room _____

Vendors must be open all hours of Christmas Through Lowell

November 16 Friday 9:00am-9:00pm

November 17 Saturday 9:00am-7:00pm

November 18 Sunday 11:00am-5:00pm

Please email a picture of your booth set up or merchandise to be used to advertised our venue.

I have read the "Museum Rooms and Garden Use, Rental & Charge Policy and Procedures" statement and agree to abide by its rules.

Name

Signature

Date

Fee \$50/room

\$ _____
Facility Charge Date Paid Check #

Lowell Area Historical Museum Policies & Procedures Use, Rental & Charges

- Set-up and event preparation may be done Thursday between 1:00 and 4:00 or first day of the event
- Vendors must have someone operating their booth during all open hours of Christmas Through Lowell
- Museum exhibits may not be touched, moved or changed without consent of Museum staff
- Museum will be locked during non-event hours
- No Smoking on Museum premises
- No candles or open flames permitted